

University Committees 2023-2024

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Campus Organization Committee Charter

Purpose

To serve and advise the President as directed in matters pertaining to the operations and organization of the University.

Charge

The Campus Organization Committee (COC) is responsible for conducting non-academic program evaluations at the direction of the President, reviewing the University's committee structure and efficacy, and making recommendations to the President regarding committee classifications and appointments.

Membership

The COC is chaired by the President's Chief of Staff. Other members include a single representative from each division (Academic Affairs, Administration, Advancement, Health Affairs, Legal Affairs, Research, and Student Success) as well as the president or their designee from Faculty Senate, Staff Senate, and Student Government. The Chair may appoint other non-voting members as necessary to conduct committee business. The current members are listed below:

Role	Term	Position Affiliation	Name
Chair	Ex-Officio	Chief of Staff	Ms. Stephanie Fenter
Member	2023-2025	Academic Affairs Representative	Dr. Colleen Swain
Member	2023-2025	Administration Representative	Mr. Isai Ramirez
Member	2023-2025	Advancement Representative	Ms. Brittany Childs
Member	2023-2025	Health Affairs Representative	Mr. Daniel Deslatte
Member	2023-2025	Legal Affairs Representative	Mr. Carl Baranowski
Member	2023-2025	Research Representative	Dr. Kouider Mokhtari
Member	2023-2025	Student Success Representative	Mr. Joshua Neaves
Member	Ex-Officio	SGA President	Ms. Chloe Dix
Member	Ex-Officio	Faculty Senate President	Dr. Amentahru Wahlrab
Member	Ex-Officio	Staff Senate President	Mr. Bruce Bettinger

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Chair Responsibilities

The Committee Chair is responsible for leading and facilitating the work of the Committee including, but not limited to, calling meetings of the Committee, setting agendas, directing activities and assignments as needed and overseeing communication with Committee members and with the President.

Recommendations and Reporting

The COC will provide an annual report to the President in the summer with nominations for appointments to Executive Committees and any recommended revisions to committee classifications or structure. Other formal recommendations or reports will be provided as needed and at the direction of the President.

Appointment and Term Limits

Ex-Officio members may appoint a designee to serve in their place. If a designee is appointed, they satisfy all of the requirements that may have been met by the nature of the position they are representing. Other positions are filled by the Chair in consultation with senior leadership in each area. Regular member terms are two years, and a member may not serve for more than two consecutive terms. Ex-Officio terms are for the duration of service in their position. An Ex-Officio designee may not serve more than two consecutive years.

Charter Revisions

This charter may not be revised unless directed by the President.

Conflict of Interest Committee Overview

Purpose

To review institutional conflicts of interest (ICOs) with sufficient authority to advise on the identification, disclosure, and management or elimination of all facets of ICOs.

Charge

The Conflict of Interest Committee reviews, develops, and approves plans for management of institutional, individual, and research conflicts of interest in accordance with the UT System and the University's Conflicts of Interest and Outside Activities policies.

Membership

Chair is selected annually by committee members. Committees that review ICOs should be composed of members who reflect the broad training and varied interests that arise in the ICOI context. The current members are listed below:

Role	Term	Position Affiliation	Name
Member	2022-2024	Associate VP for Research Compliance	Dr. Anna Kurdowska
Member	2023-2025	Health Representative	Dr. Jarett Berry
Member	Ex-Officio	Senior VP of Research (Interim)	Dr. Kouider Mokhtari
Member	Ex-Officio	Senior VP of Finance, CFO (Interim Appointee)	Ms. Natalie Harms
Member	Ex-Officio	Senior VP of Human Resources, CHRO	Ms. Cindy Scott
Member	Ex-Officio	Senior VP of Legal Affairs, CLO	Mr. Carl Baranowski
Member	Ex-Officio	Faculty Senate President	Dr. Amentahru Wahlrab
Member	Ex-Officio	Executive Director of Compliance, CCO	Mr. Donny Henry

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Endowment Compliance Committee Overview

Purpose

To serve and advise the President and the Sr. VP of Advancement on matters pertaining to Endowment Compliance

Charge

The Endowment Compliance Committee is responsible for considering the endowment compliance effort from a broad institutional perspective and for reviewing the University's endowment compliance plan.

Membership

The Endowment Compliance Committee is chaired by the Senior VP of Advancement or their representative. Other members include but are not limited to representatives from Academic and Health Affairs, Advancement, Administration, and Research. The Chair may appoint other non-voting members as necessary to conduct committee business. The current members are listed below:

Role	Term	Position	Name
Chair	Ex-Officio	Senior Vice President, Advancement	Dr. Archie Tucker
Member	Ex-Officio	Executive Vice President, Academic Affairs	Dr. Amir Mirmiran
Member	Ex-Officio	Executive Vice President, Health Affairs	Dr. Julie Philley
Member	Ex-Officio	Executive Vice President, Administration	Mr. Dwain Morris
Member	Ex-Officio	Senior Vice President, Finance (Interim Appointee)	Ms. Natalie Harms
Member	Ex-Officio	Chief of Staff	Ms. Stephanie Fenter
Member	Ex-Officio	Vice President, Chief Audit Executive	Mr. Stephen Ford
Member	Ex-Officio	Vice President, Enrollment Management	Mr. David Barron
Member	Ex-Officio	Chief Compliance Officer	Mr. Donny Henry
Member	Ex-Officio	Executive Director, Advancement Services	Ms. Crystal Bays

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Executive Compliance Committee Overview

Purpose

To oversee the institutional compliance programs.

Charge

The Executive Compliance Committee (ECC) is responsible for ensuring adequate resources are dedicated to compliance programs institution-wide, ensures appropriate action is taken when noncompliance issues are brought to its attention, and provides overall policy guidance for the program. The ECC meets quarterly and is chaired by the President.

Membership

The ECC is chaired by the President per the Systemwide Compliance Charter. Other members include but are not limited to the ex-officio positions in the table below. The Chair may appoint other non-voting members as necessary to conduct committee business. The current members are listed below:

Role	Term	Position Affiliation	Name
Chair	Ex-Officio	President	Dr. Kirk Calhoun
Member	Ex-Officio	Chief Compliance Officer	Mr. Donald Henry
Member	Ex-Officio	Chief of Staff	Ms. Stephanie Fenter
Member	Ex-Officio	Executive Vice President, Academic Affairs	Dr. Amir Mirmiran
Member	Ex-Officio	Executive Vice President, Health Affairs	Dr. Julie Philley
Member	Ex-Officio	Executive Vice President, Administration	Mr. Dwain Morris
Member	Ex-Officio	Senior Vice President, Clinical Affairs	Dr. Steven Cox
Member	Ex-Officio	Senior Vice President, Finance (Interim Appointee)	Ms. Natalie Harms
Member	Ex-Officio	Senior Vice President, Human Resources	Ms. Cindy Scott
Member	Ex-Officio	Senior Vice President, Student Success	Ms. Ona Tolliver
Member	Ex-Officio	Senior Vice President, Chief Legal Officer	Mr. Carl Baranowski
Member	Ex-Officio	Vice President, Chief Audit Executive	Mr. Stephen Ford
Member	Ex-Officio	Vice President, Chief Information Officer	Mr. Isai Ramirez
Member	Ex-Officio	Vice President, Athletics	Dr. Howard Patterson
Member	Ex-Officio	Faculty Senate President	Dr. Amentahru Wahlrab

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Handbook of Operating Procedures Committee Overview

Purpose

Maintain the Handbook of Operating Procedures (HOP)

Charge

The HOP Committee is responsible for reviewing and making recommendations regarding proposed new and amended policies to the President as well as updating the HOP at least once a year or more frequently, as needed to ensure adherence to all applicable UT System, State, and Federal rules and regulations.

Membership

The HOP Committee consists of campus leaders representing each division and college. The committee is co-chaired by the EVP of Academic Affairs and EVP of Health Affairs and reports to the President. Ex-Officio members may appoint a designee to serve in their place. The current members are listed below:

Role	Term	Position Affiliation	Name
Co-Chair	Ex-Officio	Provost & EVP, Academic Affairs	Dr. Amir Mirmiran
Co-Chair	Ex-Officio	EVP, Health Affairs	Dr. Julie Philley
Member	Ex-Officio	EVP, Administration	Mr. Dwain Morris
Member	Ex-Officio	SVP, Student Success	Ms. Ona Tolliver
Member	Ex-Officio	SVP, Finance (Interim Appointees)	Ms. Harms & Mr. Sprenkle
Member	Ex-Officio	SVP, Human Resources	Ms. Cindy Scott
Member	Ex-Officio	SVP, Research & Graduate Studies (Interim)	Dr. Kouider Mokhtari
Member	Ex-Officio	SVP, Business Affairs - Health	Mr. Daniel Deslatte
Member	Ex-Officio	SVP, Legal Affairs	Mr. Carl Baranowski
Member	Ex-Officio	Vice President, Information Technology	Mr. Isai Ramirez
Member	Ex-Officio	VP, Strategic Planning and Chief of Staff	Ms. Stephanie Fenter
Member	Ex-Officio	Student Government Association President	Ms. Chloe Dix
Member	Ex-Officio	Faculty Senate President	Dr. Amentahru Wahlrab
Member	Ex-Officio	Staff Senate President	Mr. Bruce Bettinger
Member	Ex-Officio	Employee Advisory Council Chair	Ms. Vicki Rubio
Member	Ex-Officio	HOP Coordinator	Ms. Deronda Baughman
Member	2023-2024	Faculty Senate Representative	Dr. Rochell McWhorter
Member	2022-2025	College of Arts & Sciences	Dr. Tom Guderjan
Member	2022-2025	School of Nursing	Dr. Deborah Crumpler
Member	2021-2024	College of Engineering	Dr. Fernando Resende
Member	2021-2024	Fisch College of Pharmacy	Dr. Cindy Yang
Member	2021-2024	School of Health Professions	Dr. David Criswell
Member	2021-2024	School of Medicine	Dr. Brigham Willis
Member	2023-2026	Soules College of Business	Dr. Mary Fischer
Member	2023-2026	College of Education & Psychology	Dr. Brandon Bretl

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Institutional Animal Care and Use Committee Overview

Purpose

To oversee and evaluate all aspects of animal care and use.

Charge

The Institutional Animal Care and Use Committee (IACUC) is responsible for reviewing proposals that involve animals to ensure that the criteria established in the PHS Policy, and the Animal Welfare Regulations are implemented.

Membership

Members are selected according to the federal requirements, including a chair, attending veterinarian, alternative veterinarian, non-scientific member, non-affiliated member, scientists working with animals and any other member as needed. Good practices are followed when selecting members who have experience with different aspects of animal work.

Role	Term	Position Affiliation
Chair	2023-2024	Biotechnology Faculty
Vice Chair	2023-2024	Biology Faculty
Member	2023-2024	Attending Veterinarian
Member	2023-2024	Biology Faculty
Member	2023-2024	Biology Faculty
Member	2023-2024	Biology Faculty
Member	2023-2024	Biomedical Research Faculty
Member	2023-2024	Biomedical Research Faculty
Member	Ex Officio	Research Faculty
Member	Ex Officio	Compliance Staff
Member	2023-2024	Biomedical Research Staff
Member	2023-2024	Non-Scientist Staff
Member	2023-2024	Unaffiliated – Community Member
Alternate	2023-2024	Unaffiliated – Community Member
Alternate	2023-2024	Unaffiliated – Veterinarian
Alternate	2023-2024	Unaffiliated – Veterinarian

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Chair Responsibilities

The Committee Chair is responsible for organizing IACUC meetings, serving as a liaison between IACUC and the President, working on SOPs, forms, and other documents, preparing, and submitting reports to the federal government and other agencies as appropriate, and providing guidance to investigators.

Institutional Audit Committee Overview

Purpose

To manage all University audit activities and requirements.

Charge

The Institutional Audit Committee (IAC) assists and advises the UT System Audit, Compliance, and Risk Management Committee (ACRMC) and the Institution's President in the oversight of management activities and process, direction of internal audit activity, and any external public accounting firms and their results.

Membership

The Chair of the IAC will be nominated by the President and approved by the Chair of the ACRMC. Membership in the Committee is made up of members who are external to the University in addition to key members of the Institutional management team. The current members are listed below:

Role	Term	Position Affiliation	Name
Chair	Standing	Iglesias Law Firm/Owner	Mr. David Iglesias
Member	Standing	SVP & CEO, Memorial Hermann Cypress and Katy	Mr. Jerry Ashworth
Member	Standing	General Manager & CEO, Etex Communications, L.P.	Mr. Charlie Cano
Member	Standing	Commercial Banking Leader, Regions Bank	Mr. Chad Cargile
Member	Standing	President & CEO, Genecov Group, Inc.,	Mr. Ray McKinney
Member	Ex-Officio	President	Dr. Kirk Calhoun
Member	Ex-Officio	Executive Vice President, Administration	Mr. Dwain Morris
Member	Ex-Officio	Executive Vice President, Academic Affairs	Dr. Amir Mirmiran
Member	Ex-Officio	Executive Vice President, Health Affairs	Dr. Julie Philley
Member	Ex-Officio	SVP, Business Affairs - Health	Mr. Daniel Deslatte
Member	Ex-Officio	Senior Vice President, Finance (Interim Appointee)	Ms. Natalie Harms
Member	Ex-Officio	Senior Vice President, Human Resources	Ms. Cindy Scott
Member	Ex-Officio	Senior Vice President, Student Success	Ms. Ona Tolliver
Member	Ex-Officio	SVP, Research & Graduate Studies (Interim)	Dr. Kouider Mokhtari
Member	Ex-Officio	Senior Vice President, Clinical Affairs	Dr. Steven Cox
Member	Ex-Officio	Senior Vice President, Advancement	Dr. Archie Tucker, II
Member	Ex-Officio	Vice President, Chief Information Officer	Mr. Isai Ramirez
Member	Ex-Officio	Vice President, Strategic Planning & Chief of Staff	Ms. Stephanie Fenter
Member	Ex-Officio	Senior Vice President, Chief Legal Officer	Mr. Carl Baranowski
Member	Ex-Officio	Strategic Advisor	Dr. Leon Leach
Member	Ex-Officio	Executive Director of Compliance & CCO	Mr. Donald Henry
Non-Voting Member	Ex-Officio	Chief Audit Executive, UT System	Mr. J. Michael Peppers
Non-Voting Member	Ex-Officio	Vice President, Chief Audit Executive	Mr. Stephen Ford Jr.

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Reporting

The IAC reports directly to the Board of Regents.

Institutional Biosafety Committee Overview

Purpose

To serve and advise the administration as directed in matters pertaining to biosafety.

Charge

The Institutional Biosafety Committee (IBC) reviews recombinant or synthetic nucleic acid molecule research and educational activities conducted at or sponsored by the institution for compliance with the *NIH Guidelines* and approves those research projects that are found to conform with the *NIH Guidelines*.

Membership

Members are selected according to the federal requirements, including a chair, biosafety officer, 2 non-affiliated members, scientists versed in work covered by the IBC, and other members as needed. Best practices are followed when selecting IBC members. The current members are listed below:

Role	Term	Position Affiliation	Name
Chair	2023-2024	Center for Biomedical Research	Galina Florova, PhD
Vice Chair	2023-2024	Center for Biomedical Research	Hua Tang, PhD
Member	2023-2024	Center for Biomedical Research	Buka Samten, MD
Member	2023-2024	Biosafety Officer, Senior Lab Safety Manager	Chris Frydenlund
Non-Voting Member	Ex-Officio	AVP for Research & Research Compliance Officer	Anna Kurdowska, PhD
Member	2023-2024	Fisch College of Pharmacy	Joseph Glavy, PhD
Member	2023-2024	Fisch College of Pharmacy	May Abdelaziz, PhD
Member	2023-2024	Unaffiliated Member	Upon Request
Member	2023-2024	Unaffiliated Member	Upon Request
Alternate	2023-2024	Unaffiliated Alternate	Upon Request

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Chair Responsibilities

The Committee Chair is responsible for organizing IBC meetings, serving as a liaison between IBC and the President, working on SOPs, forms, and other documents, and providing guidance to investigators.

Institutional Research Integrity Committee Overview

Purpose

To serve and advise the administration as directed in matters pertaining to research integrity.

Charge

The Institutional Research Integrity Committee (IRIC) conducts the inquiry and investigation into allegations of misconduct in research or other scholarly activity.

Membership

Members are selected according to the federal requirements, including a chair, members versed in research who can evaluate research issues and research misconduct, and other members with expertise in regulatory requirements. The current members are listed below:

Role	Term	Position Affiliation	Name
Chair	2023-2024	Research Integrity Officer	Vijay Boggaram, PhD
Member	2023-2024	Medical Director, Center for Clinical Research	Alan Cook, MD
Member	2023-2024	Senior Vice President, Chief Legal Officer	Carl Baranowski, JD
Member	2023-2024	Center for Biomedical Research	Lella Vijaya Rao, PhD
Member	2023-2024	Center for Biomedical Research	Shashi Kant, PhD
Member	2023-2024	Chair, Department of Epidemiology and Biostatistics	Karan Singh, PhD
Member	2023-2024	SOM Medical Education	David Pearson, PhD
Member	Ex-Officio	AVP for Research & Research Compliance Officer	Anna Kurdowska, PhD
Member	Ex-Officio	Executive Director of Compliance & CCO	Donny Henry

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Chair Responsibilities

The Committee Chair is responsible for organizing IRIC meetings, serving as a liaison between IRIC and the President, working on policies, and other documents, preparing, and submitting reports to the federal government and other agencies as appropriate, and providing guidance to investigators.

Institutional Review Board Overview

Purpose

To protect the rights and welfare of research participants.

Charge

The Institutional Review Board (IRB) is responsible for the protection of the rights and welfare of human research subjects as well as ensuring scientific research is conducted ethically and in compliance with all federal, state, and local regulations and institutional policies.

Membership

The University of Texas at Tyler has three on-site IRB committees. Members are appointed for recurring one-year terms. The current members are listed below:

IRB 1		IRB 2		IRB 3	
Role	Name	Role	Name	Role	Name
Chair	Paul Latta	Chair	Emmanuel Elueze	Chair	David Pearson
Member	Bradley Brazill	Member	James Bynum	Member	Leonard Brown
Member	Regina Davis	Member	Yvonne Deese	Member	Neil Dong
Member	Perry Edwards	Member	Megan Devine	Member	Danice Greer
Member	Emmanuel Elueze	Member	Donny Henry	Member	Yasemin Gunpinar
Member	Luis Fernandez	Member	Tameka Jackson	Member	Richard Helfers
Member	Donny Henry	Member	Harrison Ndetan	Member	Lauren Kirby
Member	Marjorie Ream	Member	Kim Christie	Member	Rennie Russo
Member	Amanda Kennerly	Member	Martha Ross	Member	Chet Thomas
Member	Stephen Nalbach	Member	Jeff Stewart	Member	Christopher Thomas
Member		Member	Jack Voss	Member	
Alternate	Lisa Bush	Alternate	Lisa Bush	Alternate	Lisa Bush
Alternate	Corrie Warren	Alternate	Corrie Warren	Alternate	Corrie Warren

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Intellectual Property Advisory Committee Overview

Purpose

Consider all disclosures of inventions created by any employee and helping to administer patent and copyright policies and secure appropriate rights.

Charge

The Intellectual Property Advisory Committee (IPAC) is responsible for ensuring that disclosures pertaining to intellectual property generated by UT Tyler employees are appropriately processed and in accordance with UTS125 policy and Rule 90101 of the Regents' Rules and Regulations.

Membership

The AVP for Research Compliance serves as the Chair. Membership is comprised of individuals across the institution with reasonable experience with different fields of science and/or intellectual property. The current members are listed below:

Role	Term	Position Affiliation	Name
Chair	Ex-Officio	Associate VP, Research Compliance and RCO	Anna Kurdowska, PhD
Member	Ex-Officio	Associate VP for Research & Associate Dean-Grad School	Kouider Mokhtari, PhD
Member	Ex-Officio	Senior Vice President, Chief Legal Officer	Carl Baranowski, JD
Member	2023-2024	Associate Professor, Pharm. Sci. & Health Outcomes	Santosh Aryal, PhD
Member	2023-2024	Associate Professor, Computer Science	Nary Subramanian, PhD
Member	2023-2024	Assistant Professor, School of Education	Christopher Thomas, PhD
Member	2023-2024	Assistant Professor, Biology	Matthew Greenwold, PhD
Member	2023-2024	Associate Professor, Electrical Engineering	Premananda Indic, PhD
Member	2023-2024	Professor, Health & Kinesiology	X. Neil Dong, PhD
Member	2023-2024	Professor, Center for Biomedical Research	Vijay Rao, PhD
Member	2023-2024	Professor, Center for Biomedical Research	Andrey Komissarov, PhD
Member	2023-2024	Professor, OEHS	Vanessa Casanova, PhD

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Chair Responsibilities

The Committee Chair is responsible for organizing IPAC meetings, serving as a liaison between IPAC and the President, working with patent attorneys and inventors on provisional patent application and subsequent applications and patents, preparing and submitting reports to the federal government and the UTS.

Recommendations and Reporting

Reports determinations and decisions regarding intellectual property to the President for review. IPAC also recommends changes in the distribution of proceeds derived from intellectual property if the equities so require.

International (Travel) Oversight Committee Overview

Purpose

The IOC is responsible for travel suspension decisions and oversight of international crisis response as directed by the President.

Charge

The International Oversight Committee (IOC) is responsible for reviewing and approving University-sponsored travel to areas of High Risk. This includes locations where the U.S. State Department has issued a level 3 or 4 Travel Advisory, the Center for Disease Control and Prevention (CDC) has issued its highest Travel Health Notice Level, or the IOC has deemed significant health, safety, or security risks are present.

Membership

The IOC is chaired by the Director of International Programs. Other members represent broad, cross-functional expertise from multiple offices. The Chair may appoint other non-voting members as necessary to conduct committee business. The current members are listed below:

Role	Term	Position Affiliation	Name
Chair	Ex-Officio	Director, International Programs	Ms. Cynthia Martinez
Member	Ex-Officio	Sr. VP, Finance and CFO (Interim Appointee)	Mr. John Sprenkle
Member	Ex-Officio	Sr. VP, Human Resources and CHRO	Ms. Cindy Scott
Member	Ex-Officio	Sr. VP, Student Success	Ms. Ona Tolliver
Member	Ex-Officio	Sr. VP, Marketing and Communications	Mr. Jeff Noblitt
Member	Ex-Officio	Sr. VP, Legal Affairs and Chief Legal Officer	Mr. Carl Baranowski
Member	Ex-Officio	AVP, Research Compliance	Dr. Anna Kurdowska
Member	Ex-Officio	Exec. Dir. of Compliance and CCO	Mr. Donny Henry
Member	Ex-Officio	Dir. of Environmental Health & Safety	Mr. Robby Underwood
Member	2022-2024	Faculty Senate Representative	Dr. Vivek Pandey
Member	2022-2024	Academic Affairs Representative	Dr. Neil Gray
Member	2023-2025	Health Affairs Representative	Dr. Jeff Levin

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

IT Governance Steering Committee Overview

Purpose

To align IT services, projects and investments with the University strategy and objectives.

Charge

The IT Governance Steering Committee (ITGSC) is charged with creating the strategic vision and guiding principles for all information and technology at UT Tyler. Further, it will provide oversight of the IT service and project portfolios by evaluating, approving, and monitoring actions related to investments, and the prioritization of projects and services. The ITGSC also has authority over the Administrative Applications, Research and Educational Technology, IT Architecture & Infrastructure and Data Governance Committees.

Membership

The ITGSC is composed of key members of the institutional management team. The current members are listed below:

Role	Term	Position Affiliation	Name
Chair	Ex-Officio	Executive Vice President, Administration	Mr. Dwain Morris
Member	Ex-Officio	Executive Vice President, Academic Affairs	Dr. Amir Mirmiran
Member	Ex-Officio	Executive Vice President, Health Affairs	Dr. Julie Philley
Member	Ex-Officio	Senior Vice President, Finance (Interim Appointee)	Ms. Natalie Harms
Member	Ex-Officio	Senior Vice President, Business Affairs - Health	Mr. Daniel Deslatte
Member	Ex-Officio	Senior Vice President, Student Success	Ms. Ona Tolliver
Member	Ex-Officio	Senior Vice President, Human Resources	Ms. Cindy Scott
Member	Ex-Officio	Senior Vice President, Research (Interim)	Dr. Kouider Mokhtari
Member	Ex-Officio	Vice President, Strategic Planning & Chief of Staff	Ms. Stephanie Fenter
Member	Ex-Officio	Faculty Senate Representative	Dr. Harrison Ndetan
Member	Ex-Officio	Staff Senate Representative	Mr. Stephen Myers
Non-Voting Member	Ex-Officio	Vice President, Chief Information Officer	Mr. Isai Ramirez

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Medical Services, Research, & Development Plan (MSRDP) Board of Directors

Purpose

Recommends to the President of the Institution regarding the direction and management of the MSRDP Faculty Practice Plan

Membership

The President of the Institution Chairs the board. Members of the board are elected or appointed as required by the MSRDP Bylaws. Elections and/or appointments are generally effective after the annual meeting of the MSRDP, which typically occurs in November. The current members are listed below:

Role	Term	Position Affiliation	Name
Chair	Ex-Officio	President	Dr. Kirk Calhoun
Vice Chair	Ex-Officio	President of the Practice Plan	Dr. Steven Cox
Treasurer	Ex-Officio	SVP and COO Health Affairs	Mr. Daniel Deslatte
Secretary	Ex-Officio	AVP Practice Plan Administration	Ms. Susan Cooper
Member	Ex-Officio	Executive VP, Health Affairs	Dr. Julie Philley
Member	Ex-Officio	Senior VP, Finance and CFO (Interim Appointee)	Mr. Dwain Morris
Non-Voting Member	Ex-Officio	Chief Legal Officer	Mr. Carl Baranowski
Non-Voting Member	Ex-Officio	Chief of Staff	Dr. Megan Devine
Member	2022-2023	Chair, Family Medicine	Dr. Robert Tompkins
Member	2022-2023	Chair, Medicine	Dr. Jarett Berry
Member	2022-2023	Chair, OEM (Interim)	Dr. Dalia Nessim
Member	2022-2023	Chair, Pediatrics	Dr. Jamie Librizzi
Member	2022-2023	Chair, Preventive Medicine and Public Health	Vacant
Member	2022-2023	Chair, Psychiatry and Behavioral Health	Dr. Cheryl McCullumsmith
Member	2022-2023	Chair, Radiology	Vacant
Member	2022-2023	Chair, Surgery (Interim)	Dr. Scott Norwood
Member	2022-2023	President Appointed Member	Dr. Emmanuel Elueze
Member	2022-2023	President Appointed Member	Dr. Megan Devine
Member	2021-2023	Elected Member-at-Large	Dr. Tiya Johnson
Member	2021-2023	Elected Member-at-Large	Dr. Leanne Dada
Member	2022-2024	Elected Member-at-Large	Dr. Ryan Menard
Member	2022-2024	Elected Member-at-Large	Dr. James Fox
Non-Voting Member	Ex-Officio	Dean, UT Tyler School of Medicine	Dr. Brigham Willis
Non-Voting Member	Ex-Officio	CEO, UT Health East Texas Physicians	Dr. Todd Hill
Non-Voting Member	Ex-Officio	EVP, Health Affairs	Dr. Julie Philley
Non-Voting Member	Ex-Officio	EVP, Administration and CBO	Mr. Dwain Morris

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Research Radiation Safety Committee Overview

Purpose

To advise the administration on matters pertaining to the utilization of radioisotopes.

Charge

The Research Radiation Safety Committee (RRSC) is responsible for monitoring and establishing safe practices for all research staff using radioisotopes.

Membership

Members are selected according to the State requirements as described in the Manual, including a chair (SVPR), RSO, safety representative, a member of research technical staff, faculty members with expertise in radiation safety, and other members as needed. The current members are listed below:

Role	Term	Position Affiliation	Name
Chair	2023-2024	SVP, Research (Interim)	Kouider Mokhtari PhD
Vice Chair	2023-2024	RSOR / AVP for Research Compliance / RCO	Anna Kurdowska, PhD
Member	2023-2024	RSA / Biomedical Equipment Technician IV	Randy Tate
Member	2023-2024	Center for Biomedical Research	Lella Vijaya Rao, PhD
Member	2023-2024	Fisch College of Pharmacy	Santosh Aryal, PhD
Member	2023-2024	Senior Lab Safety Manager, Research Compliance	Chris Frydenlund
Member	2023-2024	Fisch College of Pharmacy	Ayman Hamouda, PhD

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Chair Responsibilities

The Committee Chair oversees committee operations and approves minutes. RSO and Vice Chair is responsible for organizing RRSC meetings, serving as a liaison between RRSC and the President, working on policies, and other documents, preparing, and submitting reports to the State and other agencies as appropriate, and providing guidance to investigators.

Strategic Planning Committee Charter

Purpose

To serve and advise the President as directed in matters pertaining to strategic planning.

Charge

The Strategic Planning Committee (SPC) is responsible for overseeing the development and implementation of the institution's strategic plan and evaluating progress toward achieving the outcomes contained within.

Membership

The SPC is comprised of executive and key university leaders and is chaired by the Vice President for Strategic Planning. The Chair may engage other representatives from throughout the university, including faculty, staff, and students, as subcommittee members or non-voting members as necessary to conduct committee business, ensuring a comprehensive planning and evaluation process. The current members are listed below:

Role	Term	Position Affiliation	Name
Chair	Ex-Officio	VP Strategic Planning	Ms. Stephanie Fenter
Member	Ex-Officio	EVP Academic Affairs	Dr. Amir Mirmiran
Member	Ex-Officio	EVP Administration	Mr. Dwain Morris
Member	Ex-Officio	EVP Health Affairs	Dr. Julie Philley
Member	Ex-Officio	SVP Human Resources	Ms. Cindy Scott
Member	Ex-Officio	SVP Finance (Interim Appointee)	Ms. Natalie Harms
Member	Ex-Officio	SVP Advancement	Dr. Archie Tucker
Member	Ex-Officio	SVP Health Affairs	Mr. Daniel Deslatte
Member	Ex-Officio	SVP Student Success	Ms. Ona Tolliver
Member	Ex-Officio	SGA President	Ms. Chloe Dix
Member	Ex-Officio	Faculty Senate President	Dr. Amentahru Wahlrab
Member	Ex-Officio	Staff Senate President	Mr. Bruce Bettinger
Non-Voting Member	Ex-Officio	Director of Strategic Planning	Dr. Jared Squires

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated. The SPC will meet as often as needed.

Chair Responsibilities

The committee Chair is responsible for leading and facilitating the work of the SPC including, but not limited to, calling meetings of the Committee, setting agendas, directing activities and assignments as needed and overseeing quarterly reports to the President.

Recommendations and Reporting

The SPC is responsible for evaluating progress toward achieving the outcomes contained within the Strategic Plan and for approving any revisions to strategic priorities, goals, and initiatives.

Appointment and Term Limits

Ex-Officio terms are for the duration of service in their position.

Student Fee Advisory Committee Overview

Purpose

To advise the governing board and the administration of the institution on the type, amount, and expenditure of compulsory fees for student services.

Charge

The Student Fee Advisory Committee (SFAC) shall study the type, amount, and expenditure of a compulsory fee under section 54.503 of the Texas Education Code and report out on their findings.

Membership

The SFAC chair is elected by the committee. Members must include the following:

- Five student members who are enrolled for not less than six semester credit hours at the institution and who are representative of all students enrolled at the institution, appointed by the student government - three students to serve two-year terms on the committee and two students to serve one-year terms.
- Four members who are representative of the entire institution, appointed by the President.

Role	Term	Position Affiliation	Name
Chair			Elected first Meeting
Member	2022-2024	University Rep.	Dr. Leonard Brown
Member	2022-2024	University Rep.	Ms. Cynthia Sherman
Member	2022-2024	University Rep.	Mr. Adam McGuire
Member	2023-2025	University Rep.	Ms. Vicky Bond
Member	2023-2024	Student Representative	Ms. Chloe Dix
Member	2023-2024	Student Representative	Soren Peters
Member	2023-2025	Student Representative	Mr. Ronald Carnes III
Member	2022-2024	Student Representative	Ms. Beverly Luna
Member	2022-2024	Student Representative	Mr. Robert Bennett
Non-Voting Member	Ex-Officio	SVP, Student Success	Ms. Ona Tolliver
Non-Voting Member	Ex-Officio	SVP, Finance and CFO (Interim Appointee)	Mr. John Sprenkle
Non-Voting Member	Ex-Officio	Director, Recreational Sports/HPC	Mr. Rick McGill

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Recommendations and Reporting

The Student Fee Advisory Committee shall meet with appropriate administrators of the institution, submit a written report on their study of the type, amount, and expenditure of a compulsory fees as defined under TEC 54.503 and recommend the type, amount, and expenditure of a compulsory fee to be charged for the next academic year.

Student Union Advisory Committee Overview

Purpose

To manage the student union fee funds.

Charge

The Student Union Advisory Committee (SUAC) is responsible for the control of all funds collected via the student union fee as well as monitoring and reporting on the expenditure of those fees in accordance with the Texas Education Code.

Membership

The SUAC is chaired by the Executive Director of University Communities. Other members include representation from students, faculty, and staff. The Chair may appoint other non-voting members as necessary to conduct committee business. The current members are listed below:

Role	Term	Position Affiliation	Name
Chair	Ex-Officio	Executive Director of University Communities	Dr. Joe Berthiaume
Member	2023-2024	Student Representative	Mr. Avery Allen
Member	2023-2024	Student Representative	Mr. Steven Metcalf
Member	2023-2024	Student Representative	Mr. Ben Sharp
Member	2023-2024	Student Representative	Mr. Justin Cook
Member	2023-2024	SGA Representative	Mr. Brandon Scott
Member	2023-2024	Greek Life Representative	Ms. Ava Martnolli
Member	2023-2024	Greek Life Representative	Mr. Hunter Baker
Member	2023-2024	Athletics Representative	Mr. Alec Zambie
Member	2023-2024	Faculty Representative	Dr. Richard Helfers
Member	2023-2024	Staff Representative	Ms. Marti Halbrook
Non-Voting Member	Ex-Officio	AVP, Student Success & Dean of Students	Dr. Andrew Pettee
Non-Voting Member	Ex-Officio	University Center Operations	Mr. Chuck Brown

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Recommendations and Reporting

The Student Union Advisory Committee shall annually submit to the president of the university a complete and itemized budget accompanied by a full and complete report of all activities conducted during the preceding year and all expenditures made in connection with those activities.

Faculty Affairs Committee

Purpose

Facilitate faculty affair functions and ensure compliance with established guidelines in HOP 3.5.0, 3.6.0, and 3.1.11

Membership

The membership is comprised of

Role	Term	Position Affiliation	Name
Chair	2023-2024	School of Health Professions	Don "Mike" Bradley
Member	2023-2025	School of Health Professions	Jennifer Garner
Member	2022-2024	School of Health Professions	Don "Mike" Bradley
Member	2023-2025	School of Medicine	David Rice
Member	2022-2024	School of Medicine	Tiruneh Yordanos
Member	2023-2025	College of Engineering	Gokhan Saygili
Member	2022-2024	College of Engineering	Ali Ghorshi
Member	2023-2025	School of Nursing	Glenn Barnes
Member	2022-2024	School of Nursing	Elaine Wallace
Member	2022-2024	Fisch College of Pharmacy	Winter Smith
Member	2023-2025	Fisch College of Pharmacy	Erika Gutierrez
Member	2023-2025	College of Arts & Sciences	Brent Bill
Member	2022-2024	College of Arts & Sciences	Ann Beebe
Member	2022-2024	Soules College of Business	Chialing Hsieh
Member	2023-2025	Soules College of Business	Sangok Yoo
Member	2022-2024	College of Education & Psychology	Citlali Molina
Member	2023-2025	College of Education & Psychology	Forrest Kaiser
Member	Ex Officio	Provost; EVP Academic Affairs	Amir Mirmiran
Member	Ex Officio	Human Resources Representative	Gracy Buentello
Member	Ex Officio	Faculty Senate President	Amentahru Wahlrab

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Recommendations and Reporting

Appointment and Term Limits

Two faculty members from each of the eight colleges/schools. Terms are two-year appointments.

Faculty Emeritus Committee

Purpose

Coordinates the Emeritus Faculty procedure outlined in HOP 3.1.12

Membership

Role	Term	Position Affiliation	Name
Chair	2023-2024	Faculty Senate President-Elect	Josh Banta
Member	2023-2024	College of Arts & Sciences	Cory Sills
Member	2023-2024	Soules College of Business	Venugopal Gopalakrishna-Rema
Member	2023-2024	College of Education & Psychology	Eric Stocks
Member	2023-2024	Fisch College of Pharmacy	Bradley Brazill
Member	2023-2024	College of Engineering	Mukul Shirvaikar
Member	2023-2024	School of Medicine	Elza Mylona
Member	2023-2024	School of Health Professions	Agatha Borne
Member	2023-2024	School of Nursing	Kevin Gosselin

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Chair Responsibilities

The Committee Chair is responsible for calling meetings, organizing material, and running the voting/polling process that determines who is selected for emeritus status.

Recommendations and Reporting

Notify Faculty of eligibility by mid-September, 2023

Close nominations by end of October, 2023

Forward recommendations to the President by end of November 2023

Appointment and Term Limits

1-year terms determined by the governance bodies of each college and in conformity with the HOP.

Graduate Council

Purpose

The Graduate Council is responsible for advising the President, Dean of the Graduate School, and other university administrators on matters pertaining to policies, procedures, and programs intended to promote growth, excellence, and integrity in graduate education throughout the university community.

Membership

Members are selected according to the Graduate Council By-Laws. The current members are listed below.

Role	Term	Affiliation	Name
Chair	2023-2024	Soules College of Business	Dr. Tom Roberts
Member	2024-2026	Soules College of Business	Dr. Mary Fischer
Member	2024-2026	Soules College of Business	Dr. Marwan Al-Shammari
Member	2022-2024	College of Education and Psychology	Dr. Nelly Yuen
Member	2024-2026	College of Education and Psychology	Dr. Annamary Consalvo
Member	2024-2026	School of Nursing	Dr. Carol Rizer
Member	2024-2026	School of Nursing	Dr. Barbara McAlister
Member	2022-2024	School of Medicine	Dr. Vijay Boggaram
Member	2024-2026	School of Medicine	Dr. David Rice
Member	2022-2024	Fisch School of Pharmacy	Dr. Jose Vega
Member	2022-2024	Fisch School of Pharmacy	Dr. Joe Glavy
Member	2022-2024	College of Arts and Sciences	Dr. Jon Seal
Member	2022-2024	College of Arts and Sciences	Dr. Sean Butler
Member	2022-2024	College of Engineering	Dr. Mukul Shirvaikar
Member	2022-2024	College of Engineering	Dr. Gokhan Saygili
Member	2023-2025	School of Health Sciences	Dr. Neil Dong
Member	2023-2024	Student Representative	Kyle O'Brien
Member	Ex-Officio	Interim Dean of the Graduate School	Dr. Kouider Mokhtari
Member	Ex-Officio	Registrar	Dr. Troy White
Member	2023-2024	Faculty Senate Representative	Dr. Yanyan Wang
Member	Ex-Officio	Graduate Admissions Executive Director	Katie Hall
Member	Ex-Officio	Manager, Graduate Student Retention	Dr. Afton Rumsey
Member	Ex-Officio	Manager, Graduate Program Integrity	Dr. Cindy Davis
Member	Ex-Officio	Graduate Program Development Support Coordinator	Grayson Lawrence
Member	Ex-Officio	Library Representative	Becky McKay
Member	Ex-Officio	Graduate Council Support Staff	Cynthia Sprayberry

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Chair Responsibilities

The Graduate Council Chair is responsible for leading and facilitating the work of the Council including, but not limited to, calling meetings, preparing meeting agendas and minutes, directing Council activities, and overseeing communication with Council members and with the Dean of the Graduate School.

By-Laws Revisions

The Graduate Council reviews and updates its By-Laws every three years or as needed.

Research Council

Purpose

The Research Council is responsible for advising the President, Senior Vice President for Research, and other university administrators on matters pertaining to policies, procedures, and programs intended to promote growth, excellence, and integrity in research and scholarly activities throughout the university community.

Membership

Members are selected according to the Research Council By-Laws. The current members are listed below.

Role	Term	Affiliation	Name
Chair	2023-2024	College of Engineering	Nael Barakat
Vice Chair	2023-2024	School of Medicine	Karan Singh
Member	2021-2024	School of Medicine	Vijay Boggaram
Member	2020-2023	College of Arts & Science	Ali Azghani
Member	2021-2024	College of Education & Psychology	Michael Odell
Member	2023-2026	School of Nursing	Kevin Gosselin
Member	2020-2023	College of Arts & Sciences	Madeline Dawsey
Member	2023-2026	College of Education & Psychology	Samantha Estrada
Member	2021-2024	School of Nursing	Susan McBride
Member	2021-2024	College of Engineering	Mena Souliman
Member	2021-2024	School of Health Professions	Tina Melamed
Member	2021-2024	Soules College of Business	Dominick Fazarro
Member	2021-2024	Fisch College of Pharmacy	Ayman Hamouda
Member	2021-2024	School of Health Professions	Maiya Madhura
Member	2023-2026	Soules College of Business	Arun Kulkarni
Member	2022-2025	Fisch College of Pharmacy	Farah Deba
Member	2021-2024	School of Medicine	Karan Singh
Member	2020-2023	College of Arts & sciences	Robert Sterken
Ex-Officio	2022-2023	Faculty Senate	Staci Zolkoski
Ex-Officio	2023-202?	Office of Research, Scholarship, and Sponsored Programs	Lisa Bush
Ex-Officio	2023-202?	Interim Senior Vice President for Research	Kouider Mokhtari
Ex-Officio	2023-202?	Associate Vice President for Research Compliance	Anna Kurdowska
Ex-Officio	2023-2026	Director, Office of Research, Scholarship, & Sponsored Programs	David Anderson
Member	Ex-Officio	Research Council Support Staff	Kerry Bonilla

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Chair Responsibilities

The Research Council Chair is responsible for leading and facilitating the work of the Council including, but not limited to, calling meetings, preparing meeting agendas and minutes, directing Council activities, and overseeing communication with Council members and with the Senior Vice President for Research.

Appointment and Term Limits

Appointments to the Research Council includes a balanced representation from academic and research-oriented units.

By-Laws Revisions

The Research Council reviews and updates its By-Laws every three years or as needed.

Student Achievement Committee

Purpose

Collaborate with campus stakeholders to identify and develop UT Tyler Student Achievement methodology and reporting guidelines in support of the UT Tyler Mission and Strategic Goals and based on the programs offered, students populations served, and in compliance with [SACSCOC Core Requirement 8.1 Student Achievement](#).

Membership

Role	Term	Position Affiliation	Name
Co-Chair	Standing	Associate Provost Assessment and Institutional Effectiveness	Lou Ann Berman
Co-Chair	Standing	Director of Institutional Analysis	Cindy Strawn
Member	Standing	Director of Strategic Planning	Jared Squires
Member	Standing	Vice President Enrollment Services	David Barron
Member	Standing	Dean of the Graduate School	Kouider Mokhtari
Member	Standing	Dean of the Undergraduate School	Colleen Swain
Member	Standing	Associate Provost Online and Continuing Education	Poonam Kumar
Member	Standing	CAD Representative	
Member	Standing	Chairs' Council Representative	
Member	Standing	Faculty Senate Representative	
Member	Standing	Student Government Association Representative	

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Chair Responsibilities

The Committee Co-Chairs are responsible for scheduling and facilitating at two meetings each fall and spring semester; ensuring campus stakeholders are including in timely communication venues that allow for input, complete and disseminate the Student Achievement Annual Report, and ensure the Student Achievement webpage is updated annually in compliance with SACSCOC.

Recommendations and Reporting

- Annual Recommendations on student achievement outcomes, thresholds, and target goals in collaboration with campus stakeholders
- UT Tyler Student Achievement Website Updated Annually
- Student Achievement Annual Report

Appointment and Term Limits

Representative members would be standing based on position and office.

Student Appeals Committee

Purpose

The Student Appeals Committee is responsible for reviewing and rendering opinions on student petitions of University-established policy concerning financial aid eligibility or practice and student records related requests, such as late withdrawals from courses and tuition refunds.

Membership

Role	Term	Position Affiliation	Name
Chair	2022 - 2025	School of Medicine	Pierre Neuenschwander
Member	2023 - 2026	Soules College of Business	Vivek Pandey
Member	2023 - 2026	College of Arts & Sciences	Kyle Gullings
Member	2023 – 2026	School of Nursing	Eva Blight
Member	2021 – 2024	School of Health Professions	Jessica Escareno
Member	2021 – 2024	College of Education & Psychology	Lauren Kirby
Member	2023 – 2026	Fisch College of Pharmacy	Rebecca Dunn
Member	2022 – 2025	College of Engineering	Hassan El-Kishky
Member	2023 – 2024	Student Government Association Representative	Andrea Valdez
Member	2023 – 2024	Student Government Association Representative	Teagan Files
Member	2023 – 2024	Academic Affairs	Colleen Swain
Ex-Officio	2023 – 2024	Registrar Representative	Amanda Pierce
Ex-Officio	2023 – 2024	Financial Aid Representative	Melanie Jones

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Chair Responsibilities

The Committee Chair is responsible for convening the meetings and distributing the cases to committee members. The Chair works closely with the Registrar's Office representative.

Recommendations and Reporting

This committee reports to the Provost and Chief Financial Officer.

Appointment and Term Limits

Faculty committee members have three-year terms. This committee meets twice a month during the fall and spring terms and one time a month during the summer.

Student Engagement Advisory Committee

Purpose

The Student Engagement Advisory Committee is responsible for reviewing, assessing, and recommending appropriate actions that promote successful student engagement, retention, and career placement opportunities. Committee advises university administration on current engagement initiatives and will generate a yearly report. The committee will help raise awareness of current practices & strategies that help promote sense of belonging, career preparation, and the development of marketable skills.

Membership

The Student Engagement Advisory Committee is composed of representation from students, faculty, and staff from all colleges. The chair may appoint other non-voting members as necessary to conduct committee business. The current members are listed below:

Role	Term	Position Affiliation	Name
Chair	2023-2025	TBD (At First Meeting)	
Member	2023-2025	College of Arts and Sciences	Michael Millett
Member	2023-2025	College of Education and Psychology	Ceselie Tobin
Member	2023-2025	College of Engineering	Eleftheria Anthi Efthymiou
Member	2023-2025	Fisch College of Pharmacy	Elizabeth Yett
Member	2023-2025	Honors College	Paul Streufert
Member	2023-2025	School of Health Professions	
Member	2023-2025	School of Medicine	Katherine Stone
Member	2023-2025	School of Nursing	Hilary Greene
Member	2023-2025	Soules College of Business	
Member	2023-2025	Muntz Library	Kristine Duncan
Member	2023-2024	Student SGA	
Member	2023-2024	Student SGA	
Ex-Officio	Standing	Executive Director of Career Success	Rosemary Cooper
Ex-Officio	Standing	AVP, Student Success & Dir., Student Engagement	Joshua Neaves
Ex-Officio	Standing	Senior Vice President for Student Success	Ona Tolliver

Committee members are expected to devote sufficient time to participate in and contribute to the committee activities. Committee members are required to adhere to the committee charter and assume and complete assignments as designated.

Chair Responsibilities

The Committee Chair is responsible for leading and facilitating the work of the committee including, but not limited to, scheduling meetings, setting agendas, inviting guest speakers when needed, developing yearly report in collaboration with ex-officio members, and drafting any recommendations to university leadership.

Recommendations and Reporting

Committee will generate a yearly report of activities that occurred for each long semester (fall & spring) and submitted to university leadership and governance councils.

Appointment and Term Limits

Appointments will be selected in consultation with Faculty Senate & Staff Senate Presidents and will serve a two-year term. Student representatives will serve a minimum of one year term but no more than two.

Ex-Officio will serve for the duration of service in their position.

Undergraduate Academic Success Liaison Committee

Purpose

The Undergraduate Academic Success Liaison Committee is responsible for reviewing data, policies, and procedures for undergraduate retention, graduation, and career progression. Recommendations for needed policies, procedures, and supports are also generated by this group.

Membership

Role	Term	Position Affiliation	Name
Chair	Standing	Associate Provost for Academic Success and Dean of Undergraduate Studies	Colleen Swain
Member	Standing	Associate Dean of the College of Arts & Sciences	Ken Wink
Member	Standing	Associate Dean of the Soules College of Business	Heshium Lawrence
Member	Standing	Associate Dean of the College of Education & Psychology	Sarah Sass
Member	Standing	Associate Dean of the College of Engineering	Torey Nalbone
Member	Standing	Assistant Dean of the School of Health Professions	David Criswell
Member	Standing	Associate Dean of the School of Nursing	Jenifer Chilton
Member	Standing	Assistant Vice President & Dean of Students	Andrew Pettee
Member	Standing	Executive Director of Career Success	Rosemary Cooper
Member	2023 - 2024	Enrollment Management Representative	Andrew Barnson
Member	Standing	Exec. Dir., Undergraduate Advising and Academic Onboarding	Ashley Bill
Member	Standing	Assistant Vice President for Academic Success	Sarah Bowdin
Member	2023 - 2024	Faculty Senate Representative	Lauren Kirby

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Chair Responsibilities

The Committee Chair is responsible for convening the meetings, distributing the agenda, and maintaining documentation of the times discussed.

Recommendations and Reporting

The Undergraduate Academic Success Liaison Committee reviews data and makes recommendations related to all aspects of undergraduate student success. These recommendations are then moved forward through the appropriate areas following divisions, following standing operating procedures and chain of command structures.

Appointment and Term Limits

The Faculty Senate representative serves for one year. For Enrollment Management, the member is assigned on a yearly basis by the Vice President of Enrollment Management. The other committee members are standing based on their role.

Undergraduate Council

Purpose

To oversee the curriculum, policies, and procedures that impact undergraduate students and the faculty teaching in these programs.

Membership

Role	Term	Affiliation	Name
Chair	2021 - 2024	School of Health Professions	Fletcher Njororai
Member	2022 - 2025	College of Arts & Sciences	Sooah Park
Member	2023 - 2026	College of Arts and Sciences	Colin Snider
Member	2021 - 2024	Soules College of Business	Hui James
Member	2023 - 2026	Soules College of Business	Heshium Lawrence
Member	2022 – 2025	College of Education & Psychology	Lauren Deaton
Member	2021 - 2024	College of Education & Psychology	Joanna Neel
Member	2021 - 2024	College of Engineering	Torey Nalbone
Member	2023 – 2026	College of Engineering	Yasser Mahgoub
Member	2023 – 2026	School of Health Professions	RJ Cowan
Member	2023 – 2026	School of Health Professions	Tina Melamed
Member	2023 – 2026	School of Nursing	Courtney Day
Member	2022 – 2025	School of Nursing	Janice Hawes
Ex-Officio	2023 – 2024	Library Representative	Vandy Dupre
Ex-Officio	2023 – 2024	Registrar’s Office Representative	Dennis Cliborn
Ex-Officio	2023 – 2024	Faculty Senate Representative	Kenneth Bryant
Standing	2023 – 2024	Associate Provost for Academic Success and Dean of Undergraduate Studies	Colleen Swain

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Chair Responsibilities

The Committee Chair is responsible for convening Undergraduate Council meetings and the logistical details associated with the meetings, sending the agendas to Council representatives, and facilitating the work of the Council’s subcommittees. The Chair is responsible for the minutes enabling them to be used for reporting purposes to the Faculty Senate and the University Administration (Academic Affairs and others as needed).

Recommendations and Reporting

The Undergraduate Council proposes policies for inclusion in the catalog. Policy recommendations are then reviewed by academic administrators (e.g., deans, department chairs, and Academic Affairs.). The Undergraduate Council recommends curriculum decisions and includes their review in the Curriculum Management System. These decisions are reviewed by Administration and when needed, external approvals, prior to implementation.

Appointment and Term Limits

Members hold three-year appointments while Ex-Officio members hold one-year terms. Colleges and schools select members for the Undergraduate Council based upon the rules of their academic unit.

University Curriculum Committee

Purpose

The University Curriculum Committee meets as needed to ensure curricular policies and processes that apply to both undergraduate and graduate programs promote rigorous, high-quality programs and align with best practices in enrollment, retention, and graduation of UT Tyler students. The University Curriculum Committee may ratify subcommittees comprised of members from the UT Tyler community to address a specific need.

Membership

The University Curriculum Committee is composed of members elected from the voting members of the Undergraduate and Graduate Councils. Each college shall have two representatives, one representing undergraduate and one representing graduate issues.

Role	Term	Position Affiliation	Name
Chair			
Member	2022 – 2024	Undergraduate Council, Soules College of Business	Hui James
Member	2023 – 2025	Undergraduate Council, College of Arts & Sciences	Sooah Park
Member	2023 – 2025	Undergraduate Council, College of Education & Psychology	Lauren Deaton
Member	2022 – 2024	Undergraduate Council, College of Engineering	Torey Nalbone
Member	2023 – 2025	Undergraduate Council, School of Nursing	Janice Hawes
Member	2022 – 2024	Undergraduate Council, School of Health Professions	Fletcher Njororai
Member	2022 - 2024	Graduate Council, Soules College of Business	Mary Fischer
Member	2022 – 2024	Graduate Council, College of Arts & Sciences	Sean Butler
Member		Graduate Council, College of Education & Psychology	Annamary Consalvo
Member	2022 - 2024	Graduate Council, College of Engineering	Gokhan Saygili
Member	2023 - 2025	Graduate Council, School of Nursing	Barbara McAlister
Member	2022 – 2024	Graduate Council, Fisch College of Pharmacy	Jose Vega
Member	2023 - 2025	Graduate Council, School of Health Professions	Neil Dong
Member	2023 - 2025	Graduate Council, School of Medicine	David Rice
Member	2023 – 2024	Student Government Association Representative	Eliza Mercado
Ex-Officio	2023 – 2024	Registrar	Troy White
Standing	2023 – 2024	Dean of Graduate School	Kouider Mokhtari
Standing	2023 – 2024	Dean of Undergraduate Studies	Colleen Swain

Committee members are expected to devote sufficient time to participate in and contribute to the Committee activities. Committee members are required to adhere to the Committee Charter and assume and complete assignments as designated.

Chair Responsibilities

The Committee Chair is responsible for convening the University Curriculum Committee. The Dean of the Graduate School or Dean of Undergraduate Studies will also work with the Chair to build the agenda for each meeting.

Recommendations and Reporting

The University Curriculum Committee reports to the Provost.

Appointment and Term Limits

Members serve two-year staggered terms.